



To be completed by the Project Inspector when the construction work is 100% complete

Rev. 4-02

**For use on single-story relocatable projects only, in lieu of semi-monthly reports**

School \_\_\_\_\_ DSA File Number \_\_\_\_\_

Inspector \_\_\_\_\_ DSA Application Number \_\_\_\_\_

Number of buildings on site under this application \_\_\_\_\_ Date \_\_\_\_\_

Building Serial Numbers \_\_\_\_\_

Note: The Inspector of Record must complete and submit a copy of this checklist to DSA for *each site* along with a Verified Report (DSA Form SSS-6) by the date of the building's occupancy.

	YES	NO	N/A
1. Received DSA-approved plans and specifications - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Building location same as shown on approved plans. (Any deviation requires DSA approval.) - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. I.D. tag has correct application number; for new construction, application number and serial numbers match in-plant inspector's form 6, and correct floor, roof, and wind load for site - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Received DSA-approved Test & Inspection Form, Verified material testing and special inspections listed were performed - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Finish floor elevation with respect to grade is same as shown on approved plans or within limits of DSA IR 23-6 - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Underfloor vent size and location same as shown on approved plans and are unobstructed - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Wood foundation plates are pressure-treated and identified with tags having appropriate treatment identification - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Wood foundation plate size and layout and steel pipes per approved plans - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Shear transfer plates or connectors or structural plywood skirting and nailing per approved plans - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Concrete foundation per approved plans - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Fire alarm system installed per approved plans and testing passed - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Ramp slope starts a minimum of 42 inches from the door strike - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. All disabled access requirements per approved plans, such as path of travel, toilet upgrading, signage, ramp transitions, parking, etc. - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Electrical bonding between steel frame modules and ramp - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Electrical grounding and testing – specify results: _____ ohms - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Important: Read before using this form**

Section 4-337, Part 1, Title 24 California Code of Regulations requires inspectors to submit semi-monthly reports. This checklist is an acceptable alternate to this requirement for site inspections of single-story, factory-built relocatable building projects only. Failure to submit a semi-monthly report or this alternate checklist may be grounds for DSA to withdraw your approval. This alternate will reduce the total amount of paperwork generated and reviewed. It will also provide DSA a means for a timely and effective visit to the job site, evaluation of the inspector, and closing of the application. This checklist must be completed and promptly submitted to DSA by the date of occupancy. If the construction is complete and in compliance with approved plans and specifications, attach a 100% (final) verified report (Form DSA-6). If the construction is not complete and/or there are outstanding deviations, attach a verified report that notes the percentage complete and includes a list of deviations.